CALIFORNIA DEPARTMENT OF Mental Health

IT Information Sharing Meeting Agenda

Tuesday, October 2, 2001, 10:00 AM to 3:00 PM
Holiday Inn Capital Plaza, 300 J Street, Sacramento, (916) 446-0100

	Time	Topic	Presenter & Length	Action (Who, what and when)
1.	10:00	**Introductions** **Objective:** How to address HIPAA requirements related to DMH's main processes and interactions. **Counties to Share**: What some successful counties are doing? **Review & agenda review**	Ken McKinstry of DMH 5 minutes	

2.	10:05	**Results from recent efforts:**
		    SD/MC Workgroup
		    MEDS Workgroup
			Memo Keswick, Duane Henderson, & Bill Ullom,
			
			20 minutes	

3.	10:25	**General HIPAA Tasks** *MAIN TASKS:* **READ the Rules, are you a covered entity?, document, do not wait for the State to tell you ___, etc.**	Ken 5 minutes	**Initiation, Initial Assessment, Project Plan, Detailed Assessment, Implementation**
4.	10:30	**HIPAA and DHS's Children's Programs**	Harvey Fry of DHS 15 minutes	

5.	10:45	**Short/Doyle Medi-Cal Claim 837P and 835 mapping.**
		        1) Summary Gap Analysis 837P and 835
		        2) Drug Medi-Cal Eligibility worksheet
		        3) SDMC File Layout
		        4) Implementation Guide and summary
		        5) Map from SD/MC to 837P and 835
			Laurie Valentine and Terrie Williams of ADP
			
			1 hour	

6.	11:45	**Lunch**	All 1 hour	
7.	12:45	**DHS Overview:** 1. General Status of DHS IT HIPAA 2. 834 Enrollment Gap Analysis and it's potential impact on the counties.	Mike McDaniel of DHS 45 minutes	

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8.	1:30	**How to find out rules and regulations related to a topic. DMH's rules and regulations are accessible at:** www.dmh.ca.gov/Admin/regulations	Steve Appel of DMH 15 minutes	
9.	1:45	**Other DMH Processes:** 1. SD/MC Explanation of Balance (EOB) Discussion of need with the 835 2. Client and Service Information System (CSI) 3. DMH's Information Technology Web Services (ITWS) for handling file transfers and online access, 4. DHS's Monthly MEDS Extract File (MMEF), an excerpt of DHS's Medi-Cal Eligibility Data System (MEDS), 5. Provider System (PRV) and Legal Entity Files, 6. EDS's Treatment Authorization Request (TAR) File **7.** EDS's Managed Care Inpatient Consolidation (IPC) Monthly Adjudicated Claims	Ken Ken / Gary Gary Gary Gary / Ken Gary Gary 30 minutes	

10.	2:15	**More detailed discussion of a HIPAA Project:**
		Tools, involvement, information sources, planning, project management, and other topics
		Federal DHHS - Rules, FAQ info, etc.
		  http://aspe.hhs.gov/admnsimp/
		DMH HIPAA Webiste
		  www.dmh.cahwnet.gov/hipaa2001/default.asp
		HHSDC Training – will train in counties at your site
		  www.training.ca.gov
		DHS's HIPAA Website is at
		  www.dhs.ca.gov/hipaa/
		DHS's Medi -Cal Website, with a link to HIPAA is at
		  www.medi-cal.ca.gov/
		Issues Forum is at
		  www.dmh.cahwnet.gov/hipaa2001/4a.asp
		Translators and Clearinghouses
		  www.dmh.cahwnet.gov/hipaa2001/t-implement.asp
			Ken
			
			15 minutes
				Please see Judith Reigel's article in CSAC's CA County, Sept./Oct. 2001 edition, *"HIPAA is coming to your county – Here's how to get ready"*

11.	2:30	**What some of the counties may be doing:** Survey results, main issues What is working	County rep's 25+ minutes	
12.	2:55	**Closing topic(s)** **Delta** **Additional topics for next meeting?** **Next meeting on _____** **Adjourn**	Ken 5 minutes	